

The following are summary notes relating to 2010 and the 2011 Operating Budget, which will be presented for approval at the brief Congregational Meeting *directly after today's service*. All those present may vote. We invite you to stay if you are able, and gain an understanding of the Operations of your church.

### **2010 Results and Highlights**

- Operating loss for 2010 was approx.(\$11,000)
- Collections remained strong nonetheless, during a tremendously successful year of Journey Pledge fulfillment.
- Givings & Rental income were less than forecast by (\$52,000), offset by a decrease in expenses of \$29,000.
- An Admin Recovery of \$12,000 (\$1,000 per month) was charged to the Journey Project to reflect the overall increased admin burden incurred by the office over the year.

### **2011 Budget - Highlights**

#### **Revenue**

Collections - reflect a forecast of 10% increase from 2010.

We continue to see:

- Transfers of new memberships to the congregation
- Growth of P.A.R givings from the fall stewardship campaign.
- Attraction of new members and adherents through meaningful leadership, courses, programs and Sunday worship.

Admin Recovery – charge to the Journey Project. Budgeted at \$1,500 per month.

Bequest Fund Transfer - \$19,500. This has two parts:

- \$9,500 to cover one-time cost of Minister Sabbatical
- \$10,000 per year for 2011, 2012, and possibly 2013 – Operational support to assist the church during a critical phase of fulfillment of the visioning process. During this time, HUC is managing the growth and corresponding financial commitment of its growing congregation, building and strengthening its Youth Ministry, and creating a Marketing and Communications position that will assist in the dissemination of information relating to both internal and external HUC activity.

The Bequest Fund has a balance (at Dec. 31, 2010) of \$65,000 from an 'unspecified' bequest made several years ago. Though the funds have been helpful in the past to cover short term operational cash flow – this proposed draw of \$30-\$40,000 over three years should not impede operations.

#### **Expenses**

Salaries – increase of \$28,000 over 2010.

This continues to be the largest part of the admin budget and reflects the following:

- Cost of living and performance increases
- New Marketing & Communications staff /offset by decrease in Worship staff hours
- Sabbatical Minister salary

General & Admin – increase of \$8,000 over 2010. Main addition is for marketing initiatives associated with new position, addition to office supplies to reflect additional promotion of HUC and sundry other small amounts.

Programs – increase of \$7,000 over 2010. Reflects increases in Worship costs, Sunday lunches, and additional speaker costs during Sabbatical.

*Respectfully submitted, Dan Wares: Finance Chair*